



City of Avondale  
**Aquatics Maintenance Coordinator**

<b>SALARY</b>	\$71,044.73 - \$106,567.11 Annually	<b>LOCATION</b>	Avondale, AZ
<b>JOB TYPE</b>	Full Time	<b>DEPARTMENT</b>	Parks, Recreation & Libraries
<b>OPENING DATE</b>	06/23/2026	<b>CLOSING DATE</b>	Continuous
<b>FLSA</b>	Exempt		

---

## Job Description

**The City of Avondale is Accepting Applications for Aquatics Maintenance Coordinator in the Parks, Recreation & Libraries Department**

**This position will remain open until filled. First review of applications will be July 6, 2026.**

Oversees the upkeep, maintenance, installation, and repair of equipment at the Avondale Aquatic Center, fountains, and splash pads to ensure optimal functionality, safety, and customer satisfaction. Responsibilities include servicing and repairing pumps, motors, chemical feeders, and related plumbing and electrical systems; performing routine cleaning and safety inspections; and maintaining chemical and supply inventories.

Occasional duties involve minor construction and repair work (e.g., electrical, plumbing, painting, concrete, welding), pool deck and equipment setup for events, and furniture movement. Additionally, this position supervises, trains, schedules, and evaluates Aquatic Specialist staff, supports marketing initiatives, and assists with budget development and monitoring.

## Essential Functions

Performs daily testing and treatment of public pool water to maintain balanced pool water quality, proper chlorine, and pH balancing, and monitors total dissolved solids.

Monitors chemical usage and keeps records of supplies and test readings.

Keeps pools clean, which involves vacuuming, hosing decks, cleaning restrooms, performing safety inspections, and maintaining a revolving inventory of pool chemicals and supplies.

Performs mechanical inspections and minor repairs in the following areas: electrical, plumbing, welding, and carpentry.

Develops, recommends, and implements long and short-range planning regarding ongoing maintenance, improvement, and usage of the aquatic facility.

Inspects and assesses aquatic and splash pad facilities to maintain quality and safety and implements appropriate

methods to address facility needs.

Prepares inventory of supplies, equipment, and chemicals needed. Coordinates with City staff to order materials and supplies from contract vendors.

Plans projects and provides technical expertise regarding assigned operations.

Assists with setting up and storing the facility, equipment, and supplies.

Responsible for overseeing City fountains, splash pads, and Aquatic Facility, and other facility locations as assigned.

Provides administrative support by answering phones, interacting with the vendors, inputting purchase orders and petty cash amounts, ordering and maintaining supplies and equipment, and procuring equipment and supplies.

Ensures proper supervision and setup at designated locations to ensure the safety of all staff and attendees. This includes weekends, holidays, and evenings.

Assists in planning the annual program budget. Forecasts expenses; authorizes payments; monitors expenditures; recommends adjustments; evaluates program performance; develops and implements procedures for improved efficiencies; seeks grant opportunities.

Supervises, trains, motivates, evaluates, and promotes teamwork with all staff.

**To view the full job description and learn more about the responsibilities and qualifications, please click to view the [Class Specification here](#).**

## Minimum Qualifications

High School Diploma or GED required.

Minimum three (3) years of experience in the operation, maintenance, and repair of swimming pools and associated equipment. One (1) year of supervisory experience is preferred.

Required:

- A valid Arizona Driver's License at the time of hire.
- Possession of Certified Pool Operator's (CPO) license or Aquatics Facility Operator's (AFO) certification, or ability to obtain within six months of hire.
- Must be able to obtain First Aid/CPR certification upon hire.

Preferred:

Bilingual skills in Spanish are highly desirable.

Certified Parks and Recreation Professional (CPRP).

---

### Employer

City of Avondale

### Address

11465 Civic Center Dr.  
Human Resources Department  
Avondale, Arizona, 85323

**Phone**

623-333-2200

**Website**

<http://www.avondaleaz.gov/careers>

**Aquatics Maintenance Coordinator Supplemental Questionnaire**

**\*QUESTION 1**

Select from the options below your highest level of completed education.

- Not completed High School
- High school or GED
- Associates or Vocational Degree
- Bachelor's Degree
- Master's Degree or higher

**\*QUESTION 2**

How many years of experience do you have in the operation, maintenance, and repair of swimming pools and associated equipment?

- No experience
- 0-11 months of experience
- 1 year of experience
- 2 years of experience
- 3 or more years of experience

**\*QUESTION 3**

Do you have a valid Arizona Drivers' License or the ability to obtain one at time of hire?

- Yes
- No

**\*QUESTION 4**

Do you have a Certified Pool Operator's (CPO) license or the ability to obtain one within six months of hire? Please list your certification number or upload a copy of your certification if applicable.

- Yes, I am CPO certified.
- No, I am not certified, but I can obtain certification within six months of hire.

**\*QUESTION 5**

Do you have an Aquatics Facility Operator's (AFO) certification or the ability to obtain one within six months of hire? Please list your certification number or upload a copy of your certification if applicable.

- Yes, I am AFO certified.
- No, I am not certified, but I can obtain certification within six months of hire.

**\*QUESTION 6**

Do you currently have a First Aid/CPR certification or the ability to obtain upon hire? Please list your certification number or upload a copy of your certification(s) if applicable.

- Yes, I am First Aid/CPR certified.
- No, I am not certified, but I can obtain certification upon hire.

**\*QUESTION 7**

**Do you have a current Certified Park and Recreation Professional (CPRP) Certification? Please list your certification number or upload a copy of your certification if applicable.**

- Yes
- No

**\*QUESTION 8**

**Do you have one (1) or more years of supervisory experience (supervising, training, motivating, evaluating, and promoting teamwork)?**

- Yes
- No

**\* Required Question**